



## Community Development Department

### SITE PLAN REVIEW APPLICATION

#### 1) PROPERTY:

Address: \_\_\_\_\_

Legal Description:(attach)\_\_\_\_\_

Folio(s):\_\_\_\_\_

Size in Acres:\_\_\_\_\_

Property Survey (attach):\_\_\_\_\_

#### 2) OWNER(S):

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone:\_\_\_\_\_

Proof of Ownership: (attach)\_\_\_\_\_

#### 3) APPLICANT:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax \_\_\_\_\_

Email Address:\_\_\_\_\_

Drivers License No. (attach copy)\_\_\_\_\_

Owner Authorization (attach notarized Letter of Intent): \_\_\_\_\_

Name of Architect:\_\_\_\_\_

Phone No.\_\_\_\_\_ Fax No.\_\_\_\_\_

Email address:\_\_\_\_\_

### REQUEST

#### A. Non-Residential

Floor Area \_\_\_\_\_square feet

#### B. Residential Dwelling Units

1. Single-Family (Detached): \_\_\_\_\_Units

2. Multi-Family: \_\_\_\_\_Units

3. Total Units: \_\_\_\_\_

**Site Plan Review Application**  
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**4) SITE PLAN SUBMITTAL:**

Must include the following:

- A) Three (3) signed/sealed sets of site plan
- B) One (1) signed/sealed 11"X 17" site plan copy
- C) Landscape Plan
- D) Signage Plan (if applicable)
- E) Site Survey and/or Plat
- F) Building Elevations
- G) Letter of Intent

**5) FEES:**

- A) Residential Use: \$750 base fee plus \$90 per acre and \$75 per unit
- B) Non-Residential Use: \$750 base fee plus \$90 per acre and \$.20/interior square foot

**Fee includes two (2) rounds of Staff review and one (1) meeting with Applicant and/or Representative. Additional reviews will require an additional fee equal to ½ of original fee per extra review. Fee is due with application submittal. FEES ARE NON-REFUNDABLE.**

**6) SIGNATURES**

_____ <b>Owner(s)</b>	_____ <b>Date</b>
_____ <b>Owner(s)</b>	_____ <b>Date</b>
_____ <b>Applicant</b>	_____ <b>Date</b>
_____ <b>City Official Florida City</b>	_____ <b>Date</b>